

**MINUTES OF MEETING
LEXINGTON OAKS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lexington Oaks Community Development District was held on Thursday, September 15, 2016 at 6:30 p.m. at the Lexington Oaks Clubhouse, 26304 Lexington Oaks Boulevard, Wesley Chapel, Florida.

Present and constituting a quorum were:

Jennifer Mooney	Chairman
Bob Hendrick	Vice Chairman
Peter Hanzel	Assistant Secretary
Don Peters	Assistant Secretary
Terry Bechtel	Assistant Secretary

Also present:

Bob Nanni	District Manager
Stephen Brletic	District Engineer
Todd Wilhelmi	Clubhouse Manager
Jennifer Seney	Pasco County Utility Solid Waste Recycling
Residents	

The following is a summary of the minutes and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Mooney called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

- LMP employees addressed irrigation invoicing in response to questions from Mr. Hanzel.
 - LMP confirmed the cost for a 2 person crew is \$70 per hour.
 - Invoice details are explained in attachments; request the detail be printed on the invoice and not just as an attachment.

THIRD ORDER OF BUSINESS

Public Comments on Agenda Items

Audience comments were requested and the following items were discussed:

- Request by the Women's Club to post information regarding a dinner fund raiser on the marquis.

Approved

- Inquiry about the non-functioning stove in the Clubhouse.
 - There are issues regarding ventilation and compliance with fire codes; the District Engineer is to follow up regarding this matter.

FOURTH ORDER OF BUSINESS

Presentation on Pasco County Recycling

Ms. Seney provided information on the Pasco County Utility Solid Waste Curbside Recycling Program.

EIGHTH ORDER OF BUSINESS

Engineer's Report

Mr. Brletic provided a Past Projects List with the associated project costs. The report does not include engineering fees. It was noted the tennis court improvement project is to be added to the list. A Past Project List will be maintained for historical purposes to document completed projects.

A Project Priority List was also provided which will be used to prioritize and plan projects for completion.

G. A. Nichols has not signed the agreement to complete the Silver Charm Terrace Mitered End Section Improvements. The contractor reported experiencing a backlog of work due to the recent storm and has not responded to requests to finalize the agreement.

The Sidewalk Exhibit issues were addressed.

FIFTH ORDER OF BUSINESS

Consider Resolution 2016-5, Providing for Maintenance of Sidewalks Located Adjacent to District Owned Property

Resolution 2016-5, Providing for Maintenance of Sidewalks Located Adjacent to District Owned Property was presented for consideration.

On MOTION by Ms. Mooney seconded by Mr. Hendrick with all in favor Resolution 2016-5 Adopting a Policy for Maintenance and Repair of Certain Sidewalks Located Adjacent to District Owned Property; and Designating Funding for Such Purposes was adopted. 5-0

Mr. Brletic noted the four SWFWMD permits due for recertification have been completed.

It was noted the company representatives for the Splash Pad Company met with Mr. Wilhelmi regarding technical specifications for the potential project. This information was shared with the District Engineer who will provide feedback at the next meeting.

SIXTH ORDER OF BUSINESS

Review of Employee Manual

Comments and revisions from the Workshop were incorporated into a revised draft of the Employee Manual. Additional revisions will be addressed at the next workshop.

SEVENTH ORDER OF BUSINESS

Attorney's Report

There being none the next item followed.

NINTH ORDER OF BUSINESS

Manager's Report

A. Consent Agenda

i. Minutes from August 18, 2016 Meeting

On MOTION by Mr. Bechtel seconded by Mr. Peters to approve the August 18, 2016 Meeting Minutes.

Discussion followed and several changes were noted.

On VOICE VOTE with all in favor the August 18, 2016 Meeting Minutes we approved as amended. 5-0

ii. Approval of Financial Statements, Check Register and Invoices

On MOTION by Ms. Mooney seconded by Mr. Bechtel with all in favor the Financial Statements, Check Register and Invoices were approved as submitted. 5-0

B. Proposed Meeting Dates for FY 2017

After review of the proposed meeting schedule it was determined the January 5, 2017 workshop would be removed from the schedule.

On MOTION by Mr. Bechtel seconded by Mr. Peters to approve the FY 2017 Meeting Schedule with the cancellation of the January 5, 2017 Workshop Meeting.

On VOICE VOTE with Ms. Mooney, Mr. Hendrick, Mr. Peters, and Mr. Bechtel voting AYE Mr. Mr. Hanzel voting NAY the FY 2017 Meeting Schedule with the cancellation of the January 5, 2017 Workshop Meeting was approved. 4-1

Mr. Nanni noted a check was received from Geico Insurance in the amount of \$344 as payment for the accident damages in the roundabout.

Effective October 1, 2016 meeting and workshop agenda packages need to be posted to the website 7 days prior to the meeting.

TENTH ORDER OF BUSINESS Site/Clubhouse Manager Report

Mr. Wilhelmi provided an update on the following items:

- The outside of the buildings have been cleaned.
- Edging was purchased and will be installed around the rocks.
- The cameras on Boulevard are intermittently going in and out of focus; the trees most likely need to be trimmed.
- The lift is to be removed by the end of the week.

A. Sidewalk Repair Proposals

An attempt was made to contact additional vendors for sidewalk repair proposals. The second vendor contacted did not do replacement work and would only grind the concrete. No other vendors responded to date.

IDG performed work previously for the CDD and it recommended to move forward with the proposal they submitted for the work.

On MOTION by Mr. Bechtel seconded by Mr. Hanzel with all in favor the proposal from IDG in an amount NTE \$12,930 for sidewalk repairs was approved. 5-0

ELEVENTH ORDER OF BUSINESS

Audience Comments

- Comment on the stove/oven in the kitchen.
- Question regarding pond maintenance.

TWELFTH ORDER OF BUSINESS

Supervisors' Requests and Comments

Terry Bechtel:

- Consider use of a standing Purchase Order for sidewalk repair work.

Don Peters:

- The Lexington Oaks Security Patrol consists of volunteers. Would it be possible to provide a donation to support their work?
 - As a governmental agency, it is most likely the CDD cannot provide a monetary donation to this group.

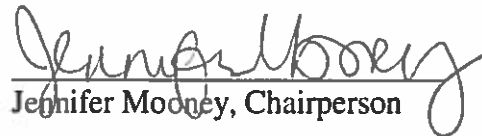
Jennifer Mooney:

- Request feedback on a Splash Pad project.
 - Information will be included in the upcoming newsletter.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Peters seconded by Mr. Bechtel with all in favor the meeting was adjourned.


Jennifer Mooney, Chairperson